



## MESSAGE TO THE PARENTS FOR ONLINE CYCLE I EXAMINATION

Sept 4, 2020

**Dear Parent**

After 5 months of rigorous online teaching and learning amidst the most challenging Corona times, it is time to evaluate the learning of our students through Cycle I Examinations. An assessment of learning is a compulsory aspect of education, and helps us to understand the student's level of knowledge and comprehension of each subject as well as the ability to analyse and apply the knowledge gained.

When examinations are physically conducted at school, invigilators ensure a fair system of conduction; where each student is assisted (by a strict system of rules and regulations), not to fall prey to the temptation of resorting to unfair means. Thus an examination conducted at school upholds its purpose as gauging the student's learning through a completely honest, transparent and conscientious attempt by each learner to perform to the best of his own knowledge and capacity.

As we head towards the **Online Cycle I Examinations** this year, we as parents and adults must remember that this is not only a test of our children's honesty; but most importantly it is also a major test of the value of integrity that we instil in our children. Hence it is the duty of each one of us adults to ensure that our children attempt the examination truthfully.

I request each parent to

1. Go through the instructions given to students and understand the examination process thoroughly, so that they can assist their child in uploading the exam successfully.
2. Take out time each day of the exam to monitor their ward through the entire duration of the exam.
3. Ensure that the student is seated comfortably on a chair and writing at a table of comfortable height.
4. Ensure that the student has eaten sumptuous breakfast, has visited the washroom before the commencement of the exam and has a water bottle placed near him/her so that he/she does not leave the exam venue until the answer script is successfully submitted.
5. Ensure that all stationary needed by the student is placed right next to him/her, before the exam begins.
6. Ensure that there are no study materials like books, notes etc near the student.
7. Ensure that additional gadgets are not switched on near the examination venue.
8. Ensure that no parallel windows are open on the gadget.
9. Please note that Plagiarism of any kind will be marked zero.

Together, let us create a culture of transparency, honesty, integrity and hard work.

Looking forward to a successful online journey

**Sumana Dutta Sarkar**

**Head of School**